

**English Learner Advisory Committee (ELAC)  
Utt Middle School**

**DATE of POSTING: 8/27/2019**

**Agenda: ELAC Information Meeting**

**Date: 8/29/2019**

**Location: Library**

**Start Time: 8:00 am**

**Proposed End Time: 9:00 am**

*All staff, parents/guardians, and members of the public are invited to attend the ELAC Information meeting. Each person will be required to sign-in. Childcare and translators will be provided.*

- 1. ELAC Purpose and Requirements**
- 2. ELAC Committee Membership**
- 3. Nominations for ELAC Representatives (President, Vice President, DELAC)**
  - a. Election Timeline
- 4. Meeting Dates and Times for ELAC and DELAC**
- 5. Public Comments**
- 6. Meeting Evaluation**
- 7. Adjournment**

**Materials Provided:**

- ELAC Overview
- ELAC Membership form
- ELAC Dates Flyer
- DELAC Dates Flyer