

School Site Council & Advisory Committee Procedural Meeting Requirements

The Greene Act

Education Code §35147(c)

1. Any meeting held by a council or committee shall be open to the public and any member of the public shall be able to address the council or committee during the meeting on any item within the subject matter jurisdiction of the council or committee.
2. Notice of the meeting shall be posted at the school site, or other appropriate place accessible to the public, at least 72 hours before the time set for the meeting. The notice shall specify the date, time, and location of the meeting and contain an agenda describing each item of business to be discussed or acted upon.
3. The council or committee may not take any action on any item of business unless the item appeared on the posted agenda or unless the council or committee members present, by unanimous vote, find there is a need to take immediate action and the need for action came to the attention of the council or committee subsequent to the posting of the agenda.
4. Questions or brief statements made at a meeting by members of the council, committee, or public that do not have a significant effect on pupils or employees in the school or school district or that can be resolved solely by the provision of information need not be described on the agenda as items of business.
5. If a council or committee violates the procedural meeting requirements of this section and upon demand of any person, the council or committee shall reconsider the item at its next meeting, after allowing for public input on the item.
6. Any materials provided to a school site council shall be made available to any member of the public who requests the materials pursuant to the California Public Records Act.