

School Site Council (SSC) Foothill High School

Minutes for SSC Meeting #3 of 2/5/19 *(date of meeting)*

SSC Attendance for this meeting included:

- SSC parents/guardians or community members
- School Staff
- Principals

A quorum must be present in order to conduct business. A quorum of the committee members:

X Has been met.

X Meeting sign-in sheet is attached.

X Documents distributed at the meeting are attached.

Legal Requirements (Check topics to be covered at *this* meeting):

Topic/Action			Schoolwide Title I Schools	Non-Title I Schools
	1	SSC Officer Elections	X	X
	2	SSC Committee Training	X	X
	3	Greene Act (Review)	X	X
	4	TUSD Parent Involvement Policy (CE-01)	X	X
	5	TUSD Uniform Complaint Procedures	X	X
	6	TUSD Annual Notice Rights and Responsibilities	X	X
X	7	SSC Bylaws	X	X
X	8	Parent Education/Involvement Opportunities	X	X
	9	Review and provide input on LCAP and LEA Plan Goals	X	X
	10	Review WASC Report and integrate in SPSA Goals (High Schools)	X	X
	11	Comprehensive Safe Schools Plan	X	X
	12	Title I School Parent Involvement Policy (CE-02)	X	
	13	Title I Home/School Compact (CE-02)	X	
X	14	Annual Title I Site-based Parent Survey	X	
	15	Annual Title I Parent Meeting organization	X	
SPSA Development				
X	16	SPSA Comprehensive assessment and analysis of data	X	X
	17	SPSA Goals Development	X	X
X	18	SPSA Budget Development	X	X
	19	SPSA Approval	X	X
	20	Title I PI Year 3 Corrective Action Selection	X	
	21	Title I PI Year 4+ Alternate Governance Plan	X	
	22	Recommend SPSA for Board of Education approval	X	X
	23	SPSA Annual Evaluation – Evaluation of improvement activities	X	X
	24	School-based Coordinated Program – Annual decision	X	

I. Welcome and Introductions

In attendance, Ms. England, Sonia Fernandez, Melissa Freeland, Darya Oral, Katie Spangler, Elizabeth Conrad, Lauri Romero, David Schmid, Elizabeth Forkey, Erin Gates, Tiffany Vong

II. Call to Order @ 2:50

Tustin Unified School District

- A. Approval of Minutes *(check one and fill in the blanks)*
 The minutes were approved by Erin Gates and seconded by Darya Oral as read.

- B. Approval of Proposed Agenda *(check one and fill in the blanks)*
 The agenda was approved by Katie Spangler and seconded by Melissa Freeland .

III. Committee Reports

- A. DELAC Report – *Committee is looking at different ways to reach ELA students. Last ELAC meeting at FHS a community college representative came to talk about free opportunities in community colleges.*

IV. Legal Requirements

- A. SSC Bylaws – *Dr. Williams was going to send emails to Mr. Schmid for those on the Bylaws Review Committee. It did not happen. Committee will gather after today's SSC meeting to begin review.*

- B. Parent Involvement Opportunities – *Margaret Dunlap, guest speaker, spoke about student wellness at both a community meeting and a staff meeting. We will continue to work with Challenge Success partners at Stanford to promote student wellness.*

2/6 Town Hall style meeting on a Master Facility Plan. Information is being gathered in hopes that the Bond will pass. In the past, the Event Center costs us more due to a sink hole. There's a push at elementary schools to get funding, they are in desperate need of help. High Schools however, still need upgrades and updates.

- C. Budget Review/Update – *N/A Not a Title 1 School
ADA for EXCEL Saturday School helps us recover ADA for a student that have absences. Last year our site recovered \$25,000*

- D. CELDT Scores – *Replaced by ELPAC*

- E. Formative Assessment Progress – *FHS Currently working on checkpoints, exams are being taken District-wide. Mini CAASPS will be taken in ELA ad Math*

WASC visit is 3/3/19-3/6/19. Purpose is for WASC committee to validate our report. WASC committee will give us recommendations to move forward.

- F. Schoolwide Needs Assessment – *Title I Parent Survey Planning – Not a Title 1 School*

VI. New Business

- A. Nominate new Chairperson to replace Dr. Williams – *Michelle England nominated for Chairperson motioned by Melissa Freeland and seconded by Lauri Romero*

IX. Adjournment

A motion to adjourn the meeting was made by Sonia Fernandez and seconded by Elizabeth Forkey Meeting was adjourned at 3:27 p.m.

Materials provided to SSC members (attached):

- Revised Schoolwide Action Plan: Chapter V
- Career Knights Fillyer