

School Site Council (SSC) Foothill High School

Minutes for SSC Meeting #2 of 10-16-18

SSC Attendance for this meeting included:

 6 SSC parents/guardians or community members
 5 School Staff
 1 Principals

A quorum must be present in order to conduct business. A quorum of the committee members:

- XX Has been met.
- Has not been met.

- XX Meeting sign-in sheet is attached.**
- XX Documents distributed at the meeting are attached.**

Legal Requirements (Check topics to be covered at *this* meeting):

Topic/Action			Schoolwide Title I Schools	Non-Title I Schools
	1	SSC Officer Elections	X	X
	2	SSC Committee Training	X	X
	3	Greene Act (Review)	X	X
	4	TUSD Parent Involvement Policy (CE-01)	X	X
	5	TUSD Uniform Complaint Procedures	X	X
	6	TUSD Annual Notice Rights and Responsibilities	X	X
X	7	SSC Bylaws	X	X
X	8	Parent Education/Involvement Opportunities	X	X
X	9	Review and provide input on LCAP and LEA Plan Goals	X	X
X	10	Review WASC Report and integrate in SPSA Goals (High Schools)	X	X
X	11	Comprehensive Safe Schools Plan	X	X
	12	Title I School Parent Involvement Policy (CE-02)	X	
	13	Title I Home/School Compact (CE-02)	X	
	14	Annual Title I Site-based Parent Survey	X	
	15	Annual Title I Parent Meeting Organization	X	
SPSA Development				
X	16	SPSA Comprehensive assessment and analysis of data	X	X
X	17	SPSA Goals Development	X	X
X	18	SPSA Budget Development	X	X
X	19	SPSA Approval	X	X
X	20	Recommend SPSA for Board of Education approval	X	X
	21	SPSA Annual Evaluation – Evaluation of improvement activities	X	X
X	22	School-based Coordinated Program – Annual decision	X	

I. Welcome and Introductions
In attendance, Dr. Williams, Sonia Fernandez, Mary Norman Elizabeth Forkey, Erin Gates, Dave Waibel, Katie Spangler, David Schmid, Elizabeth Conrad, Lauri Romero, Melissa Freeland

- II. Call to Order
 - A. Approval of Minutes *(check one and fill in the blanks)*

The minutes were approved by Erin Gates and seconded by Mary Norman as read.

B. Approval of Proposed Agenda

The agenda was approved by David Schmid and seconded by Katie Spangler

III. Committee Reports

A. DELAC Report -

B. ELAC – *meeting was last week with Foothill parents joined by Hewes parents. Next ELAC meeting will be held by Deputy Gerring and social media and the dangers.*

IV. Legal Requirements

A. WASC Report (High schools only)

Dr. Williams reviewed. WASC chair visited yesterday, 10/15. He is a principal at a high school in San Diego. WASC committee will have the report together and to WASC committee by December.

B. LCAP and LEA Plan Goals / Input

- LCAP and LEA Plan goals were reviewed

C. Approve the Single Plan for Student Achievement (SPSA) for submission to the TUSD Board of Education for approval

D. SPSA Budget Review and Approval

Dr. Williams reviewed LCAP – District's Plan which we use to develop SPSA.

Highlighted Needs Assessment and Review of Performance.

The only funding in the single plan is that funding which is categorical. EL funds are the only categorical funds that Foothill receives.

Goals are bold.

Goal 4 is still being developed since it is having to do with Challenge Success. Mary Norman reported on the initial meeting in Stanford. Issues have been identified and plans are in process of being developed to address those issues. A couple surveys will be coming out: one is about 45 a minute survey to focus on data for Challenge Success. The second is replacing the Gallup Poll called the CORE survey.

Breakdown of \$20,000 EL budget

Dave Waibel moved to approve SPSA, second by Elizabeth Conrad. All is favored. Motion passes.

E. Comprehensive Safe Schools Plan

Dr. Green asked that this plan be kept confidential. It can be found in every classroom and office. Continued to review handbook. All staff members are Disaster Service Workers that insures safety for all students first. New protocol on waiting 60 seconds before evacuating for a fire alarm seems to be working in two incidents that did not warrant evacuation. Approval of Safety Plan will be done in Feb

F. Establish Bylaws Committee – *David Schmid, Katie Spangler and Elizabeth Forker*

V. Adjournment motion by Elizabeth Forkey, second by Erin Gates. Adjourned at 3:37

Materials provided to SSC members (attached):

- Single Plan for Student Achievement
- LCAP and LEA Goals
- Comprehensive Safe Schools Plan