☐ **CLASSIFIED** ☐ **VOLUNTEER** ☐ **CERTIFICATED**

Tustin Unified School District

Walk-on Coach

Application for Employment

POSITION: _____ **SITE**: _____

_____ _____ _____
Last Name First Name Middle Initial

_____ _____ _____ _____
Address: Number/Street City State Zip

(_____) _____ (_____) _____ _____
Home Cell # Email

IMPORTANT: Your application will not be processed unless this section is completed

Have you ever been convicted of a felony or misdemeanor, other than a conviction related to marijuana if it is more than two years after the date of conviction, or do you currently have a felony or misdemeanor charge pending? Convictions include a plea of guilty, nolo contendere (no contest) and/or a finding of guilty by a judge or a jury.

Yes_____ No_____

If "Yes" list all convictions including, but not limited to convictions for "driving under the influence," and convictions for sex and/or drug offenses listed in California Education Code Sections 44010 and 44011, except for convictions related to marijuana if it is more than two years after the date of conviction. Include any serious or violet felony conviction in any state or jurisdiction as enumerated in California Penal Code sections 667.6(c) and 1192.7(c).on a "**Police Record Data Form**", which is available from Personnel Services.

If you are NOT a United States Citizen, do you have permission to work in the United States from the U.S. Immigration and Naturalization Service? If employed, you will be required to submit proof of your permission to work.

Yes____ No_____

EDUCATION: Check the appropriate box if you possess one of the following:

☐ High School Diploma ☐ G.E.D. Certificate ☐ California High School Proficiency Certificate

Highest grade or educational level achieved: _____

Foreign Languages**:** _____ ☐ Speak ☐ Understand ☐ Read ☐ Write

As a condition of employment, you will be required to be fingerprinted, sign a loyalty oath, produce evidence that you are free of active , tuberculosis, and submit proof of your legal right to work in the United States.

Activity Supervisor Clearance Certificate (ASCC)

Effective 7/1/10 compliance with AB1025 requires that all prospective employees who are volunteering or applying for employment for a classified coaching position who **DO NOT** have an active, valid teaching credential obtain an Activity Supervisor Clearance Certificate (ASCC) through the California Commission on Teaching Credentialing (CTC). You may apply for this certificate prior to your employment fingerprints. However, if the District receives a reply from DOJ that disqualifies you from employment the CTC fees cannot be refunded.

SEE REVERSE SIDE

LIST LAST OR CURRENT EMPLOYER:

From: To: Total Yrs:	Title:
Employer's Name, Address, and Telephone	Duties Performed
Supervisor's Name and Title	
Reason for Leaving	Number Supervised
Salary per Month: Starting _____ Final _____	

List examples of how your past experience pertains to the position for which you are applying?

EMPLOYEE REFERENCE INFORMATION

Name of First Reference: _____ Title: _____

Organization: _____ Phone Number: _____

Your Relationship to this Reference: _____

Name of Second Reference: _____ Title: _____

Organization: _____ Phone Number: _____

Your Relationship to this Reference: _____

I hereby certify that all statements in this application are true and complete to the best of my knowledge and belief. I understand that any false statements may subject me to qualification or dismissal.

Signature: _____ Date: _____

Tustin Unified School District

RECOMMENDATION FOR HIRE
NON-BARGAINING EMPLOYEE

To: **Personnel Services** Date: _____

From: _____ Site/Department: _____

I recommend _____ for employment.

_____ _____
Site/Department Administrator Administrator, Personnel Services

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WALK-ON COACH REFERENCE REPORT #1

Candidate's Name: _____ Date: _____

Name of Reference: _____ Title: _____

District/Organization: _____ Phone:_____

1) How long did the candidate work for you and in what capacity? _____
_____

2) How would you describe the candidate's skills, abilities, and subject matter strengths? _____
_____

3) How did the candidate respond to supervision and evaluation? _____
_____

4) How would you describe the candidate's planning skills and ability to work with high school age students? _____
_____

5) How would you rate the applicant's attendance? _____

6) How would you describe the candidate's organizational skills? _____
_____

7) What areas should the candidate consider for growth or self-improvement? _____
_____

8) How would you describe the candidate's relationships with students, staff, and community? _____
_____

9) Was the candidate asked not to return to your position? _____

10) Why does the candidate wish to leave his/her present position? _____

11) Would you rehire the candidate if you had the opportunity? _____

12) Do you have any other comments? _____

Reference checked by:

Administrator's Signature: _____ Date: _____

(Reference Report #2 on reverse)

WALK-ON COACH REFERENCE REPORT #2

Candidate's Name: _____ Date: _____

Name of Reference: _____ Title: _____

District/Organization: _____ Phone:_____

1) How long did the candidate work for you and in what capacity? _____
_____

2) How would you describe the candidate's skills, abilities, and subject matter strengths? _____
_____

3) How did the candidate respond to supervision and evaluation? _____
_____

4) How would you describe the candidate's planning skills and ability to work with high school age students? _____
_____

5) How would you rate the applicant's attendance? _____

6) How would you describe the candidate's organizational skills?
_____

7) What areas should the candidate consider for growth or self-improvement? _____
_____

8) How would you describe the candidate's relationships with students, staff, and community? _____
_____

9) Was the candidate asked not to return to your position? _____

10) Why does the candidate wish to leave his/her present position? _____

11) Would you rehire the candidate if you had the opportunity? _____

12) Do you have any other comments? _____

_____

Reference checked by:

Administrator's Signature: _____ Date: _____