

**Tustin Unified School District  
Measure L Citizens' Oversight Committee (COC)**

**MINUTES**

**July 12, 2016**

Merlin L. Henry, Jr., COC Member, called the regular meeting of the Citizens' Oversight Committee to order at 6:02 p.m., at Thorman Elementary School, Room 404, 1402 Sycamore Avenue, Tustin, CA 92780.

**Members Present**

Steve Ratkevich, Chairperson (absent)  
Raul Rodriguez, Vice Chairperson (absent)  
Nancy Gran, Member  
Merlin L. Henry, Jr., Member  
Erin LeMaster, Member

**Staff Present**

David Miranda, Senior Director, Maintenance, Operations, and Facilities

**Guests**

James Walters, Community Member

Merlin L. Henry, Jr., led the Pledge of Allegiance to the Flag of the United States of America.

**Adoption of the Agenda**

It was moved by Nancy Gran and seconded by Erin LeMaster to adopt the agenda.

**Votes:**

Nancy Gran	Yes
Merlin L. Henry Jr.	Yes
Erin LeMaster	Yes
Steve Ratkevich	Absent
Raul Rodriguez	Absent

**Public Comments**

None.

**Staff Presentation and Information**

Staff Response to Public Comments.

None.

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**I. General Function Consent Item(s)**

It was moved by Nancy Gran and seconded by Merlin L. Henry, Jr. to adopt the Minutes of March 15, 2016.

Votes:

Nancy Gran	Yes
Merlin L. Henry Jr.	Yes
Erin LeMaster	Yes
Steve Ratkevich	Absent
Raul Rodriguez	Absent

**II. Discussion/Action Items**

It was moved by Erin LeMaster and seconded by Nancy Gran to adopt the following COC agenda dates for 2016-17:

- September 20, 2016 (Tustin High School Library)
- December 13, 2016 (Thorman Elementary School Library)
- March 21, 2017 (District Office Board Conference Room)
- May 23, 2017 (District Office Board Conference Room)

Votes:

Nancy Gran	Yes
Merlin L. Henry Jr.	Yes
Erin LeMaster	Yes
Steve Ratkevich	Absent
Raul Rodriguez	Absent

**III. Informational Items/Presentations**

**1. Update on Measure L Construction Program Budget**

David Miranda shared information on Measure L active construction projects, projects in planning/design phase, and facilities cash flow. He also shared that due to current bid climates many of the District's projects are coming in over budget. There is also a statewide facilities bond (proposition) which benefits districts like ours, and we could apply for state matching funds for projects. However, the bid climate issue may continue, as there will be more work available for contractors allowing them to be more particular in bid costs and lowering the pool of contractors for school districts.

Active Construction Projects

Tustin High School:

- Humanities prefabricated building (12 classrooms), approximate \$7.2 million budget, 85% under construction with August 2016 completion date. The project has progressed very well and will be ready for students and staff this fall.

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- Entry/Courtyard reconfiguration, approximate \$1.6 million budget, 5% under construction with September 2016 completion date. The parking component will complete over the summer with limited site work still ongoing into the fall.
- Lambert field upgrades to service Tustin High School (multi-sport synthetic turf & natural grass softball), approximate \$5 million budget, 5% under construction with November 2016 completion date.

**Thorman Elementary School:**

- Modernization, approximate \$9 million budget, 20% under construction with September 2016 completion date. Two core buildings will be completed over the summer and the third will be completed in September. Projected student enrollment for the fall can be housed in interim housing.

Planning Design Phase

**Tustin High School:**

- Little Theater minor renovation (replace seating, flooring, curtain, and other cosmetic upgrades), estimated budget \$495,000. Currently, in the bid phase with approximate schedule of June-September 2016 for construction.
- Library minor renovation (carpet, paint, windows, counter, electrical, and new furniture). Most work will be performed by in-house staff. The estimated budget is \$200,000 and bids are currently being received for a few of the project components. The approximate schedule for construction is July-September 2016.
- Weight training/custodial room renovation – estimated \$3 million budget, DSA review, approximate schedule of October 2016-July 2017.
- Partial 600 wing demo/circulation, estimated budget \$600,000, planning stage, approximate schedule to be determined.
- T-Tech expansion Phase II, estimated budget \$250,000, planning stage, approximate schedule to be determined.

Mr. Miranda shared a facilities cash flow that was previously shared with the Board of Education to demonstrate how various funds (Measure L Bond, Special Reserve, CFDs, and Developer Fees) are being used on various capital improvements and construction of facilities. The report also reflects the impact of a changing bid climate.

2. New Business

The next meeting will be held at the Tustin High School Library on September 20, 2016.

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**IV. Adjourn**

It was moved by Nancy Gran seconded by Erin LeMaster and unanimously carried to adjourn the meeting at 6:22 p.m.

Votes:

Nancy Gran	Yes
Merlin L. Henry Jr.	Yes
Erin LeMaster	Yes
Steve Ratkevich	Absent
Raul Rodriguez	Absent

The Citizens Oversight Committee adjourned and toured the Thorman Elementary School modernization project. Committee members toured the work being performed in all three core buildings as well as exterior sitework to be performed later.