

**Tustin Unified School District
Measure L Citizens' Oversight Committee**

MINUTES

January 21, 2014

Bruce Junor, Chairperson, called the regular meeting of the Citizens' Oversight Committee to order at 6:01 p.m., in the Tustin High School Library, 1171 El Camino Real, Tustin, CA 92780

Members Present

Bruce Junor - Chairperson
William Teter - Vice Chairperson (absent)
David Albus
Nancy Gran (absent)
Jeffrey Herrell
Steve Ratkevich
Simon Russek (absent)

Staff Present

Tony Soria, Chief Financial Officer
David Miranda, Senior Director, Maintenance, Operations, and Facilities

Guests

None.

Bruce Junor led the Pledge of Allegiance to the Flag of the United States of America.

Adoption of the Agenda

It was moved by David Albus, seconded by Jeffrey Herrell, and carried unanimously to adopt the agenda.

Staff Presentation and Information

- a. Staff Response to Public Comments.
None.

Public Comments

None.

COC Minutes
Measure L
January 21, 2014

General Function Consent Item(s):

It was moved by Jeffrey Herrell, seconded by Steve Ratkevich and carried unanimously, to adopt the Minutes of September 17, 2013, with David Albus abstaining.

Discussion/Action Item:

None.

Informational Items/Presentations:

1. **Bond Program Update (Measure L)**

David Miranda shared the following Measure L Budget Summary Report information:

Recently Completed Projects

- District Stadium Upgrades/THS Track – Staff reviewed the final close out report for the District stadium renovation. The project came in within budget, with \$5,000 returned to the District, as an unused contingency amount. The new lighting, new visitor bleachers, synthetic turf and track, and concession building with new restrooms, have been well received. An agreement was made between Foothill, Tustin, and Beckman high schools to share the stadium for all their home football games and a set number of games for varsity lacrosse and soccer. Tustin High School uses the synthetic track and field for practices, as the new field configuration cut down their available field space. COC Member, Steve Herrell, inquired if the above Agreement for usage of fields applies to all the high school sites. Staff replied yes that the three high schools met and agreed on the practice and game scheduling.

General field usage was further discussed as to maintenance, usage, and priority. Staff commented that all schools adhere to the District's facility and field usage policy. The current policy is in the process of being revamped, due to escalating costs for maintenance of buildings and fields, extensive use by the community and athletic groups, fee perception vs. reality, assessment of field usage, field usage overage making it difficult to maintain the fields, unpermitted usage, and added security to monitor fields (the District has one security guard to monitor 30 sites). Staff replied that a facility fee presentation regarding costs and comprehensive usage is being prepared to present to the Board in the near future.

COC Member, Jeff Ratkevich, inquired as to the status of the expanded bleachers at Tustin High School. Tony Soria shared that the District rented additional bleachers during football season. He added that a concrete pad on both ends of the visitor side bleachers was added for future bleachers – staff will look into

COC Minutes
Measure L
January 21, 2014

conducting a “cost benefit analysis” to determine whether it makes financial sense to lease or purchase additional bleachers.

- Foothill High School Track – David Miranda shared that the project is complete and the budget report reflects a few outstanding payments for project closeouts. COC Members inquired as to the \$46,500 “furniture and equipment” line item and asked if a list of the purchased equipment was available. Staff replied that yes there is a list and that costs were shifted from the furniture and equipment line item to the construction budget line item. Staff will provide a summary at the next COC meeting.

Projects in Construction

- Tustin High School Cafeteria – financial update was presented to the COC regarding the cafeteria and that construction has slowed down due to design changes and delayed approval by the State Architect. At this time, the project is within budget; however, some of the equipment changes have necessitated additional review with the State Architect creating a slight delay. David Albus inquired as to the construction preliminary budget and the current budget – he asked if there was a way in which we could highlight the changes from one reporting period to the next. Staff will look into a simplified approach for highlighting said changes. The cafeteria is scheduled to open during spring break.

Projects in Planning/Design

David Miranda shared a presentation of the upcoming Tustin High School construction/modernization projects. Below is a brief description of the projects:

- Building 300 modernization project - interior modernization, replace floor finish and wall base, update electrical, HVAC system, and ductwork, demo existing wall and replace with folding partition, replace existing roofing and add roof slope to provide positive drainage, all exposed conduits and utility lines at exterior surfaces to be replaced inside the walls.
- New 2-story classroom building – the building will house the Model United Nations program and social science classrooms. It will feature 12 classrooms, presentation/meeting spaces, and the latest in classroom technology.
- Entry/Admin/Culinary Arts – exterior of school to be enhanced with landscaping and extension of the entry structure, new concrete walkways, reconfiguration of administration interior, and a new culinary arts classroom in the footprint currently occupied by the custodial garage. The new room will be well situated next to the newly renovated cafeteria.
- New Weight Training/Wrestling Building – convert remaining 700 building to campus custodial room, remove 2 relocatable classroom buildings, construct new concrete walk plus landscape, match science entry concrete for existing weight training building, demolish plyometrics enclosure. The new weight training and wrestling building will be designed similar to the rooms at Foothill High School.

COC Minutes
Measure L
January 21, 2014

- Upgrade Lambert Fields – update fields for usage by Tustin High School athletics for softball, soccer and lacrosse use (similar to Foothill High School usage of Hillview High School fields).
- Yearbook Lab (interior work) – replace existing floor tiles and wall bases, paint all walls, doors, window frames, and existing ceiling tiles, refinish existing graphics at back wall, add overhead electrical drops from ceiling, and reface all existing casework. The work is primarily cosmetic and does not trigger State architect review.
- Library (interior work) – remove and replace carpet, paint all walls, wood panels, doors, window frames, and existing ceiling tiles, refinish existing graphics and painting on upper wall area, upgrade existing ceiling light fixtures, refurbish existing perimeter book shelves, replace old glazing with single pane glass, remove existing power poles and isle book shelves, remove check-out desk, new floor finish will be designed to match seating group layout, and concrete floor finish to be stained concrete coating or carpet tiles.

COC Member, Jeffrey Herrell, shared that the community appreciates the Foothill High School renovations. David Miranda shared that public input is valuable and very much appreciated. He added that facilities needs are always greater than available funds and shared that the last \$10 million in unallocated Measure L funds will be presented at an upcoming Study Session for prioritization. It was also shared that great strides and improvements have been made with the funds allocated for the District's modernization projects.

2. New Business

The next meeting will be held at the District Office Board Conference Room, on March 18, 2014, at 6 p.m.

Adjourn

It was moved by David Albus, seconded by Steve Ratkevich, and carried unanimously, to adjourn the meeting at 7:12 p.m. The Citizens Oversight Committee adjourned and toured the Tustin High School cafeteria modernization project.