

**Tustin Unified School District
Measure G Citizens' Oversight Committee
And
Measure L Citizens' Oversight Committee
Joint Meeting**

MINUTES

April 10, 2013

William Teter, Vice Chairperson, called the regular meeting of the Citizens' Oversight Committee to order at 6:07 p.m., in the Board Conference Room, located at 300 South C Street, Tustin, CA 92780

Members Present

Bruce Junor - Chairperson (arrived 6:15 p.m.)
William Teter - Vice Chairperson
David Albus
Nancy Gran (absent)
Simon Russek
Margaret Sepulveda

Staff Present

Tony Soria, Chief Financial Officer
Pete Burns, Senior Director, Maintenance, Operations, and Facilities

Guests

Pete Burns led the Pledge of Allegiance to the Flag of the United States of America.

Public Comments

None.

Adoption of the Agenda

It was moved by Simon Russek, seconded by David Albus, and carried unanimously to adopt the agenda.

Staff Presentation and Information

- a. Staff Response to Public Comments.
None.

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General Functions Consent Item:

It was moved by Simon Russek, seconded by Margie Sepulveda, and carried unanimously, with David Albus abstaining, to adopt the Minutes of January 9, 2013.

Discussion/Action Item:

1. Annual Reports (2011-12) for Measure G and Measure L:

The Annual Reports for Measure G and Measure L were discussed by the COC Committee. Members covered various findings in the annual report, independent audit report validation, expenditures and inquired if greater detail could be provided in the “capital outlay” portion of the report, summary on what and how the money was spent, and scope of report/procedures and opinions. Tony Soria stated that he would follow up on the request for greater detail in the report. It was shared that the COC is responsible for reviewing the report and the auditors follow standard government auditing. If there is a finding, the auditors will note such finding and render an opinion. COC Members shared that they would like specific information from the auditors, i.e., provide process/procedures, mention tests/comparisons used for the audit report and render opinion after testing. Tony Soria shared that auditors will be contacted for a letter quantifying the audit(s). COC Vice Chairperson, Bill Teter, did speak to auditors via teleconference regarding the audits.

COC Chairperson, Bruce Junor, and COC Vice Chairperson, William Teter, inquired if any monies on the Annual Reports were spent on legal fees and staff replied that no bond funds were expended on legal fees. Members shared that staff does a good job of providing expense summaries, project status, minutes, and reports that are incorporated onto the website and shared with the community.

It was moved by David Albus, seconded by Simon Russek, and carried unanimously to table Measure G and Measure L 2011-12 Annual Reports to the July 9, 2013, COC meeting.

Informational Items/Presentations:

1. Bond Project Update (Measure L)

Tony Soria shared the following Measure L Budget Summary Report information:

- Currie Modernization – The classroom modernization including the science wing remodel is complete and the project was on schedule and on budget.
- Middle Schools Activity Centers – The construction of the Activity Centers at Columbus Tustin, Currie, Hewes, and Utt Middle Schools is complete and students are enjoying the facilities. A few invoices for closeout services are still pending and we’re reflecting 92% financial completion on this project.

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COC Members inquired about the Middle School Activity Centers expenditure report, specifically District/Agency costs, and consulting fees for inspectors, architects, and geotechnical firms. If particular vendors have their own consultants, subcontractors, etc., a detailed list of these specialties is requested. The COC also inquired as to why \$2.2 million is still committed? COC Member, David Albus, shared that based on the report we are expected to be \$100,000 under budget. David Miranda will review and respond to the expenditure report at the next COC meeting.

COC Vice Chairperson, Bill Teter, inquired if the District can maintain the addition of all these facilities with the current custodial help. Staff shared that additional custodians have been added, including help at the four middle schools with new Activity Centers.

- District Stadium Upgrades – Staff shared that new lighting and storm drains have been installed, the snack bar is framed, and asphalt for the track is complete. The Department of State Architect is holding up the installation of the visitor side bleachers and temporary bleachers will be in place (this year only) for graduations. The field turf company started laying down the turf in April and it will be ready for graduation. A question was raised as to field turf health issues and Pete Burns shared that cannons are used to cool the turf and wash it down keeping the turf clean. The turf company also provides maintenance services including disinfecting of the turf on a regular basis. COC Vice Chairperson, Bill Teter, inquired how air conditioning is controlled at the three high schools and middle school activity centers. Staff shared information on its EMS system and procedures that are in place in all of its new buildings. COC Member, David Albus, inquired about the increase on the budget line item for construction for the stadium. Staff replied that the change was due to adding a sound system, upgrades to the score board, and State Architect initiated changes related to the fire access road

A question was also raised as to the use of the fields by the City of Tustin for the Fourth of July and what sound system they would be utilizing. Staff replied they would be utilizing the speakers on the poles and that our facilities representatives have held a series of coordination meetings with City staff to ensure that the event runs smoothly.

- Tony Soria shared information on the next phase of renovations at Tustin High. The projected scope of work includes a new classroom building, a weight training, plyometrics, and wrestling building, administrative office reconfiguration, removal of garage facility and creation of a new culinary arts room, and remodel of the 300 wing. At the next meeting, David Miranda will provide an overview of new and pending construction projects districtwide.

Per COC Chairperson, Bruce Junor, the OC Register recently ran an article regarding the Tustin High School basketball facility and that the campus was

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beautifully renovated. Tony Soria shared that students value a great campus and that improvements were long overdue.

2. New Members

The current COC Members have agreed to serve an additional two years and staff will be taking this item to the Board for approval. COC Vice Chairperson, Bill Teter, will be the COC's Tax Payer Representative.

3. Statement of Economic Interests for 2012

Statements of Economic Interests were distributed to the COC to fill out and return.

4. New Business

Tony Soria will have Alex Rojas attend the next COC meeting to share information on the Measure S program.

Next meeting will be at the C.E. Utt Middle School's Activity Center on July 9, 2013, at 6 p.m.

Adjourn

It was moved by David Albus, seconded by Simon Russek, and carried unanimously, to adjourn the meeting at 7:38 p.m., in memory of COC Member, George Jeffries.