

**Tustin Unified School District
Citizens' Oversight Committee**

MINUTES

July 18, 2007

Deputy Superintendent, Planning Operations, Brock Wagner, called the regular meeting of the Citizens' Oversight Committee "COC" to order at 6:55 p.m. in the Staff Conference Room, Tustin Unified School District, 300 South C Street, Tustin, CA.

Members Present:

Jim Cronn
Chris Cummins (absent)
Ann Davert
Jill Leach
Larry Leaman
Amy Tanaka
Bill Pevehouse
Susan Stalzer (alternate)

Staff Present

Brock Wagner, Deputy Superintendent, Planning Operations
Tony Soria, Chief Financial Officer
Peter Burns, Senior Director, Maintenance, Operations, and Facilities
Tina Cullors, Facilities Coordinator/Planner

Guests

Bill Pevehouse led the Pledge of Allegiance to the Flag of the United States of America.

Adoption of the Agenda

It was moved by Jill Leach, seconded by Ann Davert, and carried unanimously to adopt the agenda.

General Functions Consent Item:

It was moved by Larry Leaman, seconded by Ann Davert, and carried unanimously to adopt the Minutes of April 18, 2007.

Public Comments

None.

Staff Presentation and Information

1. The following COC Officers were appointed for one year (2007-08):

1. It was moved by Larry Leaman, seconded by Jill Leach, and carried unanimously to appoint Bill Pevehouse, as President.
2. It was moved by Larry Leaman, seconded by Jill Leach, and carried unanimously to appoint Jim Cronn, as Vice President.
3. It was moved by Larry Leaman, seconded by Jill Leach, and carried unanimously to appoint Leticia Barrozo, as Secretary.

2. Quorum Established

The Citizens' Oversight Committee established a quorum of four (4) members out of seven (7) to conduct formal meetings.

3. Meeting Schedule

It was determined by the COC to establish a schedule of future meetings at the September 19, meeting.

4. Review of Ralph M. Brown Act

The Ralph M. Brown Act was discussed with the COC.

5. Conflict of Interest Form

Brock Wagner reviewed the Conflict of Interest form, which will be submitted to the COC to be filled out and sent to Brock Wagner.

6. General Obligation Bond – General Information

Brock Wagner reviewed information regarding construction guidelines under the General Obligation Bond, i.e., Board prioritization, safety, ADA compliance, how school districts' construction projects are processed, regulations by the State, minimal regulation by the cities, etc.

Brock shared that all Phase I and II projects came within budget. The schools under Phase I were Arroyo, Beswick, Estock, Guin Foss, Lambert, Loma Vista, Nelson, Thorman, and Veeh elementary schools, Hewes Middle School; and Foothill and Tustin high schools. Phase II schools were Benson and Heideman elementary schools, Tustin Memorial Academy; and Columbus Tustin, Currie, and Utt middle schools.

Pete Burns shared with the Committee that the renovations included:

- 1,238 exterior doors were replaced, including new hardware for disabled access
- 200 restrooms completely demolished and replaced
- More than 120,000 square feet of ceramic tile replaced
- More than 28,000 square feet of concrete poured
- 6,500 tons of gravel base delivered and compacted
- 29,600 square feet of asphalt laid
- More than 300 ADA compliant sink cabinets with countertops installed
- 74 24-inch box trees planted
- 160,000 square feet of roofing replaced
- Eight free-standing faculty restrooms installed
- More than 100 miles of underground electrical conduits installed
- Six new handicap lifts installed
- Eight new concrete ADA ramps with railing installed
- 86 existing concrete door landings removed and replaced to comply with current ADA requirements.
- 111 exterior drinking fountains were replaced
- Additional parking and new parent and bus drop offs
- New lights under covered walkways

Brock also shared that the Foothill High School quad/infrastructure modernization is a huge undertaking for the District, i.e., breakup of concrete, water, sewer lines, etc. We have projected 62 working days to complete the project, ready to receive students on August 25, and an estimated completion date of October 16.

Brock shared that the Board set aside \$25 million for Foothill High School (infrastructure and science building), and \$25 million for Tustin High School.

7. COC Policy and Purpose (By-Laws)

Brock Wagner reviewed the COC policy and purpose (By-Laws) with the Committee.

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8. Schedule Tour of Schools

A meeting was scheduled for the COC to tour Foothill High School on July 24, at 5:30 p.m.

9. Website

Brock Wagner reviewed the District's COC website layout and contents, he passed out information that would be helpful should a resident inquire about the GO Bond.

10. Update of FHS Phase III and Expenditure Report

Brock Wagner reviewed the FHS Phase III expenditure report.

11. Update of THS/MCAS

Brock Wagner shared that there are three school sites on the Base: The Red Hill Site, given to the District by the Federal Government, is in the process of obtaining Department of Toxic Substance Control approval. A construction timeline with the Federal Department of Education on the Red Hill site is also required. There are also two sites - a 40-acre high school site and a 15-acre K-8 site held in trust by the City of Tustin for the District.

Brock Wagner shared that the proposed 40-acre high school site on the Base is slowly moving forward. At this time, the Board has moved forward to hire an architectural firm for the Tustin High School master plan.

12. New Business

- a) Items to be agendaized for future COC meetings.

Adjourn

It was moved by Jill Leach, seconded by Larry Leaman, and carried unanimously to adjourn the meeting at 8:08 p.m.