

**Tustin Unified School District
Citizens' Oversight Committee**

MINUTES

May 16, 2005

Chairman, George Jeffries called the regular meeting of the Citizens' Oversight Committee to order at 6:03 p.m. in the Staff Conference Room, Tustin Unified School District, 300 South C Street, Tustin, CA.

Members Present:

Patrick Craig (Arrived 6:26 p.m.)
Lisa Frost (Absent)
George Jeffries
Bruce Junor (Absent)
Steve Kozak (Absent)
Jason Rush
John Secor
Judy Shade
Rich Wagner

Staff Present

Peter Gorman
Brock Wagner
Tony Soria

Guests

Fausto Silva, PinnacleOne
Martin Lopez, PinnacleOne

George Jeffries led the Pledge of Allegiance to the Flag of the United States of America.

Adoption of the Agenda

It was moved by Jason Rush, seconded by Judy Shade, and carried unanimously to adopt the agenda, with the exception of moving COC reappointments, recognition and recruitment to the front of the agenda.

COC Minutes
May 16, 2005

General Functions Consent Item:

It was moved by John Secor, seconded by Rich Wagner, and carried unanimously to approve the Minutes of March 9, 2005.

Public Comments

None.

Information Items/Presentations:

1. COC Reappointments, Recognition, and Recruitment

Pete Gorman shared with the Committee the cover letter and application for prospective COC members. The information to apply for the Committee will be sent home with students and also communicated through the schools automatic dialer (Notifications Technologies, Inc.). The Board will appoint new Committee members on June 13, 2005 and also recognize COC Members, Rich Wagner and John Secor for their two year service to the Committee.

2. Measure G Expenditures and Fund Balances

Fausto Silva of PinnacleOne reviewed Measure G expenditures and fund balances and stated that overall, Phase I projects are 85-90% complete, with Group A projects 100% completed and Groups B and C on-going. He also reviewed the activity tracking process, school cumulative report, breakdown, etc. George Jeffries requested that a general statement regarding Change Orders be made for public assurance.

3. Phase I Completed Work

Fausto Silva passed out a handbook on "Measure G Bond Phase I Status of Work." He shared that this book lists a narrative for each Phase I school site, construction modernization improvements, estimated date of completions, work required by DSA, etc. All of the rescheduled work and additional work requested by DSA will begin immediately at the close of June 2005 and finish by the end of the summer. Both high schools will finish phase I modernizations this summer. A copy of this book will be given to Board Members and individual Principals to answer questions.

4. Phase I Audits

Brock Wagner shared with the Committee that the State audit process has begun for Phase I modernization projects.

5. Phase 1 Pick Up Jobs, ADA Compliance, and Phase 2 Status

Brock Wagner discussed that the Board of Education approved two architects to prepare the design documents for Phase II schools (Benson and Heideman Elementary Schools, Tustin Memorial Academy, and Columbus Tustin, C.E. Utt, and Currie Middle Schools), which were not addressed under Phase I. Staff met with the architects in regard to visiting sites and to review the District's Facilities Book for continuity of modernization projects. The scope of work for Phase II will be similar to the scope from Phase I projects, i.e., the "Approved" State items and selected "Eligible" State items. We hope to submit plans to the Department of State Architect "DSA" for approval within the next three to four months. The goal is to have Phase II projects ready for bid by fall of 2005 and for construction by summer 2006, this will also allow TUSD to get in line for potential state funding for these projects. Pete Gorman also shared what other school districts are doing if bids come in too high.

6. Tustin High School Update

Pete Gorman shared the possibility of relocating Tustin High School to the MCAS Base. He also shared that Board Members Francine Scinto and Lynn Davis, the District's attorneys, and staff will be meeting with the City Manager, Bill Huston and City Counsel, Lois Jeffrey in regard to a Letter of Intent, State issues, testing prioritization, etc. If Tustin High School is relocated, modernization monies will be reallocated to Foothill High School for upgrades. Pete Gorman and Brock Wagner shared the negotiation process and sale funding/financing for a high school, i.e., Mello-Roos, Developer Fees, etc.

7. Old Business

Pete Gorman will work on an article for the newspaper, i.e., state facility money, summer cost, summer work, change orders, etc.

8. New Business

Brock Wagner shared that the restrooms and locker rooms at Tustin High School will not be available due to modernization of these facilities. We have ordered and will put in place portable restrooms at Tustin High School to address the restroom issues.

Pete Gorman thanked John Secor and Rich Wagner for their participation on the Citizens Oversight Committee.

Items to be on future agenda: Brock Wagner and Pete Gorman will welcome new COC members and discuss how things are handled.

Adjourn

It was moved by Jason Rush, seconded by Rich Wagner, and carried unanimously to adjourn the meeting at 6:45 p.m.