

Tustin Unified School District

Citizens' Oversight Committee (COC)
Measure S

MINUTES: March 25, 2015

Rick Nelson, Chairperson, called the meeting of the Citizens' Oversight Committee to order at 6:05 p.m., in the Board Conference Room, Tustin Unified School District, 300 South C Street, Tustin, CA.

Members Present

Rick Nelson, Chairperson
Russell Stein, Vice Chairperson (Absent)
Guy Ball (Absent)
Bruce Junor
Bill Pevehouse
Julie Sokol (Arrived 6:14 p.m.)
Jonathan Stone

Staff Present

Crystal Turner, Assistant Superintendent
Robert Craven, Senior Director, Information Technology

Guests

None.

Pledge of Allegiance

Bruce Junor led the Pledge of Allegiance to the flag.

Adoption of the Agenda

It was moved by Bruce Junor, seconded by Jonathan Stone, and carried unanimously to adopt the agenda.

Public Comments

None.

General Functions Consent Items:

It was moved by Bruce Junor, seconded by Bill Pevehouse, and carried unanimously, to adopt the Minutes of the October 23, 2014, meeting.

Discussion/Action Items:

- 1) Annual and Audit Report for Measure S – for July 1, 2013 – June 30, 2014
The Annual and Audit Report for the period of July 1, 2013, through June 30, 2014, was reviewed by the Citizens' Oversight Committee. Chairperson Rick Nelson and Vice Chairperson Russell Stein had met with the District's auditors, Nigro and Nigro, PC, to review the Measure S Annual and Audit Report for Measure S. Rick Nelson provided a brief summary of the audit meeting.

It was moved by Jonathan Stone, seconded by Bill Pevehouse, and carried unanimously to adopt the 2013-14 Annual Report (Measure S).

2. Citizens' Oversight Committee 2015-16 Tentative Meeting Dates/Meeting Time

The tentative 2015-16 Meeting Schedule for the Measure S Citizens' Oversight Committee meetings was reviewed and voted upon.

It was moved by Bill Pevehouse, seconded by Julie Sokol, and carried unanimously to adopt the 2015-16 Meeting Schedule for the Measure S Citizens' Oversight Committee as follows with a start time of 6 p.m. for all meetings.

- October 22, 2015
- January 28, 2016
- March 24, 2016
- May 26, 2016

Informational Items/Presentations

1. Statement of Economic Interests-Form 700 for the 2014 Calendar Year

Statements were distributed to the COC to fill out and were returned.

2. Budget Detail

Assistant Superintendent Crystal Turner reviewed and discussion was held regarding the Measure S budget detail which provided descriptions for the Measure S projects budget items.

3. Technology Update

Robert Craven, Senior Director, Information Technology, provided a spring 2015 technology update to the Measure S COC.

- Robert Craven reviewed the District's device deployment, noting last November was slightly higher due to an increase in enrollment: Deployed 7,500+ laptops, 7,500+ 1:1 iPads, and 4,000+ classroom iPads. The 2014-15 inventory increase included 386 additional iPad devices for grades 5-8 and 9-12 Special Education), 7,500 laptop cases for the Toshiba laptops, and 1,800 STM DUX cases and keyboard for grade 5.
- An RFP (Request for Proposal) for keyboards and STM Dux cases closed in January 2015. This RFP process ensures low pricing for Measure S technology purchases. The next RFP for cases and keyboards is anticipated in May 2015.
- Last year the District experienced approximately 300 (about 10%) of screens-damaged per grade. So far this year, it's only two. COC member Bill Pevehouse commented that the students seem to be very conscientious with their devices.
- The spring 2015 maintenance on select District audio visual devices will occur starting with the most problematic sites. Dust is the major issue. Most will be done during the summer break. The audio visual provider has stated that the District is really good at maintaining the devices.
- Regarding connectivity to the Internet, Robert reported that a second circuit to the Orange County Department of Education is live. The District is experiencing 1.3 Gbps across both circuits. With dual paths, if one goes down (power), the other kicks in to cover the demand.
- The Board of Education has approved an internal LAN. Dark Fiber will take over in the fall of 2016 to connect the sites and District. Eventually this will allow the District to not use AT&T, and only use Dark Fiber. This can provide 40 GB and can go up over five to seven years. Orange County Department of Education is increasing also. Connectivity is paid through general funds.
- Robert Craven also noted regarding the network that high school students currently log in with their own credentials and this will expand to middle school next year.
- The District is looking into how to get student connectivity at home for those that don't have it. This involves current products, researching other local school district's processes.

- The Data Center #2 at Tustin High School is up and running and working well. Possibly early July for Beckman High School.
- The District is currently experiencing 30,000 simultaneous Wi-Fi connections per day. This includes District and personal device usage.
- The District has begun Wi-Fi expansion in anticipation of 30,000-40,000 wireless uses during normal operating hours. The District has purchased two high-availability wireless controllers which are each capable of handling full wireless load should one fail.
- Assistant Superintendent Crystal Turner reported that the District in tandem with the Tustin Public Schools Foundation, held a Connect Institute this year to respond to increasing inquiries over the last two years regarding everything from the technology bond to current processes that have made this a successful venture. Over 170 people from 35 school districts attended. There were different informational strands to cover all areas of the bond and deployment strategies. The institute was very well received with many expressing excitement to take the information back to their individual districts and interest in attending another institute in the future.

New Business:

- 1) Discussion was held regarding the final meeting of the year including site visits for the Measure S Citizens' Oversight Committee. It was determined to visit one high school and one middle school during school hours.
- 2) The next meeting will begin at Foothill High School at 8:15 a.m. on May 28, 2015, which will include two site tours.

Adjourn:

It was moved by Bill Pevehouse, seconded by Julie Sokol, and unanimously carried to adjourn the meeting at 6:50 p.m.