

Tustin Unified School District
Citizens' Oversight Committee (COC)
Measure S

MINUTES: January 23, 2014

Rick Nelson, Chairperson, called the meeting of the Citizens' Oversight Committee to order at 7:03 p.m., in the Board Conference Room, Tustin Unified School District, 300 South C Street, Tustin, CA.

Members Present

Rick Nelson, Chairperson
Russell Stein, Vice Chairperson
Bruce Junor (Absent)
Bill Pevehouse
Katie Pinney
Julie Sokol (Absent)
Jonathan Stone

Staff Present

Crystal Turner, Assistant Superintendent
Robert Craven, Director, Information Technology

Guests

None.

Pledge of Allegiance

Rick Nelson led the Pledge of Allegiance to the flag.

Adoption of the Agenda

It was moved by Russell Stein, seconded by Katie Pinney, and carried unanimously to adopt the agenda.

Staff Presentation and Information

Robert Craven, IT Director, provided the following update on Measure S.

- Classroom AV upgrades were completed in late-November 2013 in over 980 rooms (Whiteboards, voice amplification, Apple TV, upgraded wireless, access points in every room, and teacher computers) and was accomplished within one year and four days of the passing of the Measure S bond. This is a major achievement of which every teacher and student benefitted.
- Distribution of iPads for grades K-4 was completed during winter break. IT is in the process of imaging the 5th-grade devices. The plan for the 5th-grade rollout will be four schools the first week of the rollout and then two or three schools per week afterwards.
- There will be 300 devices going out for a grade 6-8 pilot.
- Apple is working to finalize bulk student account creation by February 15, 2014, but the District is starting to image the iPads early, in order to get as many devices ready for students as possible. Early-imaged iPads may have to be re-imaged during summer.
- The THS data center is almost complete. It is very state-of-the-art and will last for years. It will have the capability to handle increases in data.

- Discussion was held regarding Wi-Fi access points. Robert Craven reported that second access points will be added at sites as needed. Robert Craven explained that using OCDE's node is more rapid for K-12 and the cost is minimal for districts.

Crystal Turner, Assistant Superintendent, reported:

- Tustin Unified School District will not be continuing with the Lenovo Twists for high school due to battery life issues. The District and Lenovo worked towards resolution, but device issues could not be resolved and will be returned. There will be a restocking fee to return the devices; however, the fee will not come out of Measure 5 funds.
- The IT Department is testing other devices to pilot with administrators, teachers, and digital learning coaches with hopes to deploy in the fall of 2014.
- The District is working to fit the new devices into the budget without incurring additional costs. All possibilities are being reviewed (android tablets, laptops, iPads, Chromebooks, etc.) The two finalists in the last pilot were the Twist and the MacBook Air. The District does not plan to pilot a device it cannot afford. System upgrades costs and trade-in values are also being considered.
- Students in 5th grade will be allowed to take their device home. Students in grades K-4 must leave devices at school.
- Filters are in place. Sites like Netflix are blocked. Teachers have access to YouTube for educational videos.
- Discussion was held and it was clarified that E-Rate discounts are based on the Free and Reduced Lunch Program. TUSD has eight schools that are E-Rate qualified under the Free and Reduced Lunch Program. This comes to about a 90% discount to those eight schools and about 60% on internet connectivity. The District is planning for up to 20 gigabytes out. Crystal Turner explained the District has not been applying for E-Rate for Tier II schools because funding has not been available for that level.
- Conversation was held regarding device insurance. Device insurance is offered through a third party with an annual fee. There are also options through Think Together for a discounted internet for students at Title I schools.

Public Comments

None.

General Functions Consent Items:

It was moved by Bill Pevehouse, seconded by Katie Pinney, and carried unanimously, to adopt the Minutes of the October 24, 2013, meeting.

Agenda Items:

1. Annual Audit Report: Measure 5 COC members Rick Nelson and Katie Pinney volunteered to meet with the auditors to review the Measure 5 annual audit report. Jonathan Stone volunteered to meet with the auditors should either Rick Nelson or Katie Pinney be unable to do so.
2. Meeting Change: Education Code requires the required annual independent financial and performance audits for the preceding fiscal year be submitted to the Citizens Oversight Committee no later than March 31st of each year. Therefore, the Measure 5 COC unanimously agreed to change the meeting set for April 24, 2014, to March 27, 2014, to comply with Education Code.

Adjourn:

It was moved by Bill Pevehouse, seconded by Russell Stein, and unanimously carried to adjourn the meeting at 7:43 p.m. The next meeting will be March 27, 2014, in the District Office Board Conference Room at 7 p.m.