|  |  |
| --- | --- |
| bell | TUSTIN UNIFIED SCHOOL DISTRICT  **English Learner Advisory Committee (ELAC)**  **Myford Elementary School** |

# **Minutes** for ELAC Meeting of October 24, 2016

*(date, time, location))*

**Legal Requirements** (Check topics covered at ***this*** meeting):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | 1. Training |  |  | 8. Not Applicable |
|  | 2. Not Applicable |  | X | 9. Attendance |
|  | 3. Uniform Complaint Procedures |  | X | 10A. SPSA Development |
|  | 4. Not Applicable |  |  | 10B. Not Applicable |
|  | 5. Not Applicable |  |  | 10C. Not Applicable |
|  | 6. Not Applicable |  | X | 11. EL Program |
|  | 7. Not Applicable |  |  | 12. R30 |
|  |  |  | X | 13. Needs Assessment |

## I. Call to Order

*Meeting was called to order at 8:15 a.m. In attendance were principal, Rena Fairchild, and parents, Sangmin Shim, Kyungsook Lee, Jamie Lee, Anup Goswami, and Rimal Singh.*

A. Approval of Minutes

*R. Fairchild motioned to approve the minutes, J. Lee seconded. All approved*

B. Approval of Proposed Agenda

*J. Lee motioned to approve the agenda, R. Singh seconded. All approved.*

**III. Committee Reports**

*- J. Lee attended the DELAC meeting and she shared that the majority of the time was spent discussing how to get parents involved. She noted that the other representatives at DELAC were from Spanish-speaking families.*

**IV. Public Comment**

***-*** *none*

**V.Unfinished Business**

*No unfinished business to discuss*

**VI*.* New Business**

A. Parent Involvement Outreach and Activities *– Teacher J. Hughes is organizing two family nights – a Literacy Night and a math/STEM night. Teacher S. Davidson is writing grants to support this work.*

B. Advise on SPSA Improvement Plan for English Learners – *ELAC reviewed SPSA goals based on data (reviewed C first) and agreed on goals: By June 2017, 95% of all EL learners will meet their annual measurable objective of one year's growth in language proficiency levels. Data used to determine goal: State, Local, and Common Assessments - 2015-2016 CELDT Annual Assessment results: Advanced: 23%; Early Advanced: 33%; Intermediate: 28%; Early Intermediate: 6%; Beginning: 15%*

C. Schoolwide Needs Assessment Planning – *See above – ELAC reviewed EL data in CAASPP and CELDT proficiency rates*

D. EL Instructional Program *– Teachers implement 30 minutes of designated ELD instruction for all EL students. Coach helps support teachers with this. In addition, RFEP students are monitored for several years.*

**IX*.* Adjournment**

*R. Singh motioned to adjourn the meeting at 9:00, R. Fairchild seconded. All approved.*