

**Tustin Unified School District
Measure L Citizens' Oversight Committee (COC)**

MINUTES

September 15, 2015

David Miranda, Senior Director, Maintenance, Operations and Facilities, called the regular meeting of the Citizens' Oversight Committee to order at 6 p.m., in the Board Conference Room, Tustin Unified School District, 300 South C Street, Tustin, CA 92780.

Members Present

Nancy Gran
Merlin L. Henry, Jr.
Erin LeMaster
Steve Ratkevich
Raul Rodriguez

Staff Present

David Miranda, Senior Director, Maintenance, Operations, and Facilities

Initial Introductions

Initial introductions were made by new and current COC members.

Guests

None.

Nancy Gran led the Pledge of Allegiance to the Flag of the United States of America.

Adoption of the Agenda

It was moved by Raul Rodriguez, seconded by Nancy Gran, and carried unanimously to adopt the agenda.

Public Comments

None.

Staff Presentation and Information

- a. Staff Response to Public Comments.
None.

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I. General Function Consent Item(s)

It was moved by Nancy Gran, seconded by Raul Rodriguez and carried unanimously, to adopt the Minutes of May 19, 2015.

II. Informational Items/Presentations:

1. Update on Measure L Construction Program Budget

David Miranda started the discussion by providing a general overview of the bond program for new COC members. He shared that in 2008 the voters passed a \$95 million general obligation bond (Measure L) to update/modernize existing older schools and all but about \$23 million in construction projects has been complete. There is a possibility that the state may pass a facilities bond, where the District could potentially receive an additional \$10 million for future projects.

A financial/modernization project update for Tustin High School was shared, with a few projects coming in over budget due to an increase in escalation costs. Other projects may have come down in budget based on in-house work to be completed, and/or a revised scope.

- Building 300 modernization and site work completed last summer, original project cost estimate \$2,170,000, current cost estimate \$2 million.
- Administration remodel, marquee and exterior painting completed last summer, original project cost estimate \$2 million, current cost estimate \$2,750,000.
- Two-story classroom addition (prefab), slight increase from \$5.8 million to \$5.9 million.
- Entry/Courtyard reconfiguration, original project cost estimate \$300,000, current cost estimate \$600,000.
- Library minor remodel, original project cost estimate \$330,000, current cost estimate \$200,000.
- New weight training/plyometrics, custodial room, original project cost estimate \$1.8 million, current cost estimate \$2.5 million.
- T-Tech expansion, original project cost estimate \$300,000, slight decrease to \$250,000.
- Partial demo to 600 Building (weight training room), create circulation to science center, original project cost estimate \$600,000, current project cost estimate \$600,000.
- Field upgrades (plus synthetic turf soccer/lacrosse), original project cost \$2 million, current project cost estimate \$4 million. The District has a synthetic turf field at the District stadium which is used by Foothill, Tustin and Beckman high schools for various events. Space for athletic programs that now run year round is very limited and synthetic surfaces offer year round playability. Current drought conditions and changes to the State building code are also factoring into the decision for synthetic turf vs. natural grass.

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Special Note: The library, T-Tech expansion, and little theater modernization projects did not require a full remodel, only cosmetic work, and also by utilizing in-house staff the cost are projected to come in under budget.

The \$23 million in remaining Measure L dollars is summarized as follows:

- Tustin High School - approximately \$15 million
- Thorman renovation - \$6 million
- Hillview/Reserve - \$2 million for field upgrades at high schools.

It was then shared that the District is expected to open a new 6-12 magnet school on the MCAS/Legacy site. Heritage School is also expected to be opened as an elementary site in September 2016. Hillview High School is currently located on the Heritage campus and space will be needed to house 150-200 students and 11 classrooms – staff is currently exploring viable short and long term options for this program.

2. COC Roles Responsibilities/Bylaws-David Miranda shared with the COC the bylaws and introduction to the committee's roles and responsibilities, the accountability requirements regarding the COC and the District's role in providing performance and financial audits to the committee.
3. Information on the Ralph M. Brown Act was discussed with the COC.
4. Conflict of Interest-Form 700 in regards to COC representatives was discussed.
5. Measure L contact list was passed out to the Committee.

III. Discussion/Action Items:

1. It was moved by Nancy Gran and seconded by Raul Rodriguez to vote on the election of officers: Chairperson, Vice Chairperson, and Secretary.

The following COC Officers were appointed:

2. It was moved by Nancy Gran, seconded by Merlin Henry Jr., and carried unanimously to appoint Steve Ratkevich, as Chairperson.
3. It was moved by Nancy Gran, seconded by Merlin Henry, Jr., and carried unanimously to appoint Raul Rodriguez, as Vice Chairperson.
4. It was moved by Nancy Gran, seconded by Steve Ratkevich, and carried unanimously to appoint Leticia Barrozo, as Secretary.

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5. It was moved by Nancy Gran, seconded by Raul Rodriguez, and carried unanimously to appoint the following Measure L COC meetings dates for 2015-16:
- December 8, 2015 (Tustin High School Library)
 - March 15, 2016 (District Office Board Conference Room)
 - June 21, 2016 (Thorman Elementary School Multipurpose Room)

6. Comments from COC Members

A question was raised by a COC Member concerning the allocation of fields at Hillview High School, specifically the lack of use by the lacrosse program. His concerns were shared with the site administration team, but no change has been seen in the usage/allocation of fields. A discussion ensued to update the new COC members on the initial work that was performed at Hillview High School. A multi-sport field was built, along with tennis courts and a softball complex to be used as annex fields for Foothill High School. David Miranda shared the District's protocol for allocating fields – school athletic directors reserve field space for each of their respective sports programs and then the District's "facility use division" allocates the remaining time slots available thereafter. Many youth sports groups request fields from the District and are allowed to use them provided in-house programs have not already made a reservation. After additional discussion, it was moved by Raul Rodriguez, and seconded by Nancy Gran to send a memo to the Superintendent addressing this issue.

7. New Business

The next meeting will be held in the Tustin High School Library on December 8, 2015.

Adjourn

It was moved by Merlin L. Henry, Jr., seconded by Nancy Gran, and unanimously carried to adjourn the meeting at 7:08 p.m.