

**Tustin Unified School District  
Measure G Citizens' Oversight Committee  
And  
Measure L Citizens' Oversight Committee  
Joint Meeting**

**MINUTES**

**September 17, 2013**

Bruce Junor, Chairperson, called the regular meeting of the Citizens' Oversight Committee to order at 6:01 p.m., in the Foothill High School Event Center, 19251 Dodge Avenue, Santa Ana, CA 92705

**Members Present**

Bruce Junor - Chairperson  
William Teter - Vice Chairperson  
David Albus (absent)  
Nancy Gran  
Jeffrey Herrell  
Steve Ratkevich  
Simon Russek

**Staff Present**

Tony Soria, Chief Financial Officer  
Peter Burns, Senior Director, Maintenance, Operations, and Facilities  
David Miranda, Assistant Director, Facilities, Planning & Operations

**Guests**

None.

Peter Burns led the Pledge of Allegiance to the Flag of the United States of America.

**Adoption of the Agenda**

It was moved by Simon Russek, seconded by Nancy Gran, and carried unanimously to adopt the agenda.

**Staff Presentation and Information**

- a. Staff Response to Public Comments.  
None.

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**Public Comments**

Michael Ayulo, a resident near Foothill High School, addressed the Citizens' Oversight Committee "Committee" regarding the Foothill track project and storage containers. He inquired if the Committee had received complaints or was aware of any concerns resulting from the track project at Foothill, and how it may have impacted the neighbors. The Committee responded that no complaints had been received and added that the feedback they had heard to date was positive. Staff also shared a short summary of its planning and construction process including the community input sessions during the master planning stage.

**General Functions Consent Item:**

It was moved by Nancy Gran, seconded by William Teter, and carried unanimously, to adopt the Minutes of July 23, 2013.

**Discussion/Action Item:**

1. Annual Report for Measure G—July 1, 2012 to June 30, 2013:

Tony Soria provided an overview of the Measure G 2012-13 Annual Report, the financial and performance audit reports, and the auditor's opinion letter to the Board and Citizens' Oversight Committee.

Mr. Soria shared that this will be the final Annual Report for Measure G since all bond proceeds have been expended. He added that the District has satisfied its obligation to obtain annual financial and performance audits; consequently, no additional audits will be necessary. Chairperson, Bruce Junor shared that page 10 of the audit report reflects the performance audit of Measure G and that the audit process confirms that the required documentation and expenditures met the requirements of the bond measure. Chairperson, Bruce Junor, also shared that during the progression of the Measure G construction program, the District received State matching funds and also passed the \$95 million Measure L bond for continued projects.

The Committee introduced a letter to the Community and Board Members regarding the final Measure G Annual Report. Measure L Member, Jeffrey Herrell, shared that these forms of communication are good resources for the public. Vice Chairperson, William Teter, shared that the public needs to know that to-date the District's construction projects have been completed under budget.

Chairperson, Bruce Junor, shared that parents and students within the District have a sense of pride in their schools and compared to other school districts, it is nice to see that Tustin has done it right. Measure L Member, Steve Ratkevich, shared that as a parent he saw the progression of the District's construction projects and congratulated the team for a job well done. Member, Simon Russek, shared that the Citizens' Oversight Committee has done a great job representing the community and overseeing the completion of projects these past 10 years.

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A vote was taken to adopt the 2012-13 (final) Annual Report for Measure G:

- It was moved by Simon Russek, seconded by William Teter, and carried unanimously to adopt the 2012-13 Annual Report for Measure G, with Measure L Members, Jeffrey Herrell and Steve Ratkevich abstaining.

A vote was taken to dissolve and terminate the Measure G Citizens' Oversight Committee:

- It was moved by Bruce Junor, seconded by William Teter, and carried unanimously to dissolve and terminate the Measure G Citizens' Oversight Committee, with Measure L Members Jeffrey Herrell and Steve Ratkevich abstaining.

**Informational Items/Presentations:**

1. Bond Program Update (Measure L)

David Miranda shared the following Measure L Budget Summary Report information:

Recently Completed Projects

- District Stadium Upgrades/THS Track – Staff has received good feedback on the stadium remodel. The stadium seats 3,500 and the District has the ability to rent additional bleachers for 1,500 spectators for special events such as graduation and highly attended football games. The new restrooms and concessions building have been a big hit.

Projects in Construction

- Foothill High School Track – The project is near full completion and progressing well. The budget report reflects 87% paid to date with the minor areas of work and contractor retention/closeout payments remaining. Working with the topography at Foothill was a large expense and retaining walls had to be built, but the work did not necessitate any change orders since this was identified in the design phase.
- Tustin High School Cafeteria – The construction for the modernization of the cafeteria is coming along, with a few recommendations from Nutrition Services to better accommodate prep time, i.e., a 36” grill to a 48” grill. Nutrition Services is also contributing \$500,000 towards enhancing the program and updating the equipment. At this time, the project is within budget; however, some of the equipment changes have necessitated additional review with the State Architect which could create a slight delay.

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*Projects in Planning/Design*

- Tustin High School Construction/Modernization will continue to be implemented in Phases. David Miranda stated that he would share a presentation that outlines the upcoming projects slated for Tustin High at the next Committee meeting.

Member, Steve Ratkivich, asked if the District has a reserve to maintain our facilities. Staff replied that the District receives state matching funds, developer fees, and deferred maintenance funding to assist the District in maintaining its facilities. The District addresses maintenance needs year round, and also completed about \$2 million in capital improvement projects districtwide this summer.

2. New Business

The next meeting will be held at the District Office Board Conference Room, on November 19, 2013, at 6 p.m.

**Adjourn**

It was moved by Bruce Junor, seconded by William Teter, and carried unanimously, to adjourn the meeting at 7:32 p.m., in honor of Peter Burns, Senior Director, Maintenance and Operations, for his hard work and dedication to the District for 39 years.