

**Tustin Unified School District
Citizen's Oversight Committee
Measure L**

MINUTES

October 13, 2010

George Jeffries, Chairperson, called the regular meeting of the Citizen's Oversight Committee to order at 7:17 p.m., in the Board Conference Room, Tustin Unified School District, 300 South C Street, Tustin, CA.

Members Present

George Jeffries – Chairperson
Tran Hong – Vice Chairperson
Bruce Junor (arrived at 7:20 p.m.)
Cesare Lunetto
Ross Robbins (absent)
Susan Stalzer, M.D.
William Teter

Staff Present

Tony Soria, Chief Financial Officer
Pete Burns, Senior Director, Maintenance, Operations, and Facilities
David Miranda, Facilities Coordinator/Planner

Guests

Bill Teter led the Pledge of Allegiance to the Flag of the United States of America.

Adoption of the Agenda

It was moved by Cesare Lunetto, seconded by William Teter, and carried unanimously to adopt the agenda.

General Functions Consent Item:

It was moved by William Teter, seconded by Cesare Lunetto, and carried unanimously to adopt the Minutes of May 12, 2010.

Public Comments

None

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Staff Presentation and Information

Pete Burns shared that a tentative date (December 13) has been set for the lawsuit between the District and the City of Tustin.

Informational Items/Presentations:

1. Expenditure Report

Staff provided an overview of the expenditure report for two projects: the Foothill High School “FHS” swimming pool replacement and the FHS locker room modernization. The swimming pool project is complete and while this reporting period covers expenditures paid through August 24, 2010, staff notes that all contract retentions have now been paid. With the County contribution of \$750,000 towards the project, the cost charged to Measure L will equal approximately \$3.2 million. The locker room project broke ground in July 2010 and is scheduled to be completed by mid-November 2010 (approximate cost \$4.5 million). The scope of the FHS locker rooms will consist of flooring, lockers, team rooms, smart boards in the classrooms, as well as plumbing, doors, windows and electrical upgrades. There will also be fewer showers, a new roof, and new air-conditioning which the rooms did not have before. The Department of State Architect implementation of new codes has made the District jump through a number of hoops to complete construction projects and meet constantly changing building codes.

David Miranda shared that due to the down economy there has been a significant cost reduction of 20-30% in multi-prime bids. He noted that the District and Tustin’s taxpayers have benefited from substantial cost savings on a number of FHS, THS projects.

COC Chairperson, George Jeffries shared that it was a great asset to the community for the County of Orange to contribute towards the construction of the Foothill High School swimming pool, a job well done.

2. Current Project Schedule

Staff shared that there is currently only one active modernization project under Measure L, the Foothill High School locker room, which is 70% complete.

3. Update – Middle Schools Multipurpose Room Modernization

The architectural plans for the middle school multipurpose rooms have been submitted to the Division of State Architect for review. It takes approximately four-five months to review and approve the plans. Based on that review time, bidding for the projects is tentatively scheduled for January/February 2011, with breaking ground on the first multipurpose room in March 2011. The construction dates will be staggered in order to use the same construction crews from site-to-site. The COC

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inquired if there are any incentives for early completion. Staff replied no, but if they do complete a project early, their retention for the job will be released. On the other side, if they are late, liquidated damages will be assessed. COC Member, Bill Teter shared that by building all the facilities the same way, the District will save quite a bit of money, this is a great way to bid the projects. COC Member, Tran Hong inquired if the multipurpose buildings will have technology components. Staff replied yes, but noted a current project trend wherein the District bids the technology piece towards the end of the project so as to ensure that it is specifying the latest form of equipment. All of the specified equipment is reviewed with the District's Technology Department as well as the project's electrical engineer.

The Tustin High School and Foothill High School gymnasiums are in DSA for final review and staff is preparing for the bid schedule, job walk and bid opening. These projects can be done while school is in session and we could break ground as soon as January 2011.

4. COC Meeting Dates for 2010-11

The following are the Measure L Meeting Dates:

- November 17, 2010 (to be held at FHS)
- January 12, 2011
- March 9, 2011
- May 11, 2011

The November 17 meeting will be held at Foothill High School at 4:45 p.m. to tour the pool and locker rooms under Measure L.

Adjourn

It was moved by Cesear Lunetto, seconded by Bruce Junor, and carried unanimously to adjourn the meeting at 8:02 p.m.