

**Tustin Unified School District  
Measure G Citizens' Oversight Committee  
And  
Measure L Citizens' Oversight Committee  
Joint Meeting**

**MINUTES**

**November 14, 2012**

Bruce Junor, Chairperson, called the regular meeting of the Citizens' Oversight Committee to order at 6:03 p.m., in the Currie Middle School Multipurpose Room, located at 1402 Sycamore Avenue, Tustin, CA 92780

**Members Present**

Bruce Junor (Chairperson)  
William Teter (Vice Chairperson)  
David Albus (absent)  
Nancy Gran (absent)  
George Jeffries  
Simon Russek  
Margaret Sepulveda (absent)

**Staff Present**

Tony Soria, Chief Financial Officer  
Pete Burns, Senior Director, Maintenance, Operations, and Facilities  
David Miranda, Assistant Director, Facilities, Planning & Operations

**Guests**

George Jeffries led the Pledge of Allegiance to the Flag of the United States of America.

**Public Comments**

None

**Adoption of the Agenda**

It was moved by Simon Russek, seconded by William Teter, and carried unanimously to adopt the agenda.

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**Staff Presentation and Information**

Tony Soria, Chief Financial Officer, shared an update on the City of Tustin grading permit lawsuit scheduled for January 28, 2013. The relationship with the City of Tustin has significantly improved and positive discussions are continuing regarding this case.

**General Functions Consent Item:**

It was moved by William Teter, seconded by Simon Russek, and carried unanimously (George Jeffries abstained), to adopt the Minutes of September 12, 2012.

It was moved by George Jeffries, seconded by William Teter, and carried unanimously, to adopt the Minutes of October 15, 2012.

**Informational Items/Presentations:**

1. Building Program/Project Update (Measure G and Measure L)

David Miranda shared the following Measure L Budget Summary Report information:

- Tustin High School Sports Pavilion and Site Work – The expenditure report reflects the project at 99% complete, with an outstanding balance for architectural fees paid to the firm once all close-out items are approved.
- Foothill High School Event Center, Site Work, and Electrical Upgrade – Architectural costs of approximately \$27,000 and Department of State Architect (“DSA”) review fees of approximately \$38,000 are pending and the project expenditure report shows the projects at 99% complete. The project reflected a lesser construction amount when submitted to the State for its initial plan review, thus the additional fees will be paid to DSA prior to official close-out. The fees have been accounted for in the budget since the project was bid.
- Hillview High School Tennis Courts/Athletic Field Reconfiguration - DSA fees of \$17,000 are still owed. The remaining fees as budgeted will cover the remaining scope of work as reviewed by DSA. The project came in slightly under budget and has been turned over to the site for use. COC Chairperson, Bruce Junor, inquired if the tennis courts are available to the public? The tennis courts are available to the community with no fees required for individuals wanting to come on the court to play; however, there is a fee for organized teams or instructional programs requesting to use the courts. The courts are not available during school hours. Lighting for the courts is available (an on/off button is on site), but no lights are available after 9 p.m.
- Currie Middle School Modernization - came in under budget and an architectural retention balance of approximately \$30,000 is still due. Overall, the project is

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94% completed. The District worked with GBA, a new architectural firm, which turned out to be a very good experience. The project consisted of modernizing twenty (20) classrooms at a cost of \$5 million under a very tight schedule, but everything was completed with a smooth school opening transition.

- Middle School Activity Centers – These projects are still active: Columbus Tustin is complete and will be turned over to the site, with a December 14 dedication ceremony date scheduled. Dedication ceremonies will be scheduled over the next couple of months for the other school sites, i.e., Hewes, Currie, and Utt middle schools – projects are 81% completed, based on completed contracts.

COC Chairperson, Bruce Junor, inquired what lessons were learned from all these projects. Staff shared that much was learned during the Measure G and L Bond construction process, and that projects were completed on budget, on time, requirements were met, and communication between the contractor(s) and District staff was effective. Staff is in the process of providing a summary recapping all completed projects. In closing out Measure G funds, staff will also provide a summary and overview to the COC in the near future.

Staff shared that the Board has committed bond funds for the Foothill High School track, Tustin High Cafeteria remodel, and the District Stadium projects which will break ground in 2013. To ensure that the District has a sufficient cash flow for these projects, the Board has decided to postpone issuing a Series C bond financing at this time, due to the current economic conditions in the economy and financial markets, and to temporarily borrow \$17 million from other District funds. In total, there is \$45 million left in unsold Measure L funds and all but approximately \$17 million has been committed. Additional modernization of Tustin High School will be covered under the next issuance, one year from now.

The COC shared that they hoped the TUSD website was communicating to the community the District's accomplishments made through Measure G (\$80 million) and the current portion of Measure L (\$50 million) projects. Communicating to the public through the website ensures the taxpayers that these projects were completed on budget and within appropriate timelines.

COC Member, Simon Russek, shared that as projects are completed for the different school sites, they should be put on the web and presented at regular school Board meetings for the community to see transformation of the school sites. COC Chairperson, Bill Teter, also shared that the District has a great track record for Measure G and L projects and great accountability.

COC Chairperson, Bruce Junor, shared his concerns regarding the use of the Measure S (technology) Bond for its intended purpose and emphasized that from the beginning the ground rules must be communicated firmly and precisely for Measure S projects to be fulfilled. Tony Soria shared that the community is supportive and that the new COC will be up and running shortly and that one of the first projects will be middle school science classroom improvements, as well as getting current technology in the

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hands of students. The goal will be for the Measure S decision making process to be transparent to the Board, community, and staff. Alex Rojas, Assistant Superintendent of Administrative Services, will be overseeing the technology projects and has been meeting and receiving input from the school sites and a technology task force.

COC Member, George Jeffries, shared that the Prop 39 COC role should be shared by the Board of Education to the community when future Measure S COC members are applying for appointment. He also replied that having COC members with a technology background will ensure to the community that the District is working hard in doing their job and that Measure S funds will be used wisely. Tony Soria will pass this information on to the Superintendent, Mr. Rojas, and Board.

2. District wide Needs Assessment Update

Tony Soria briefly shared that the Needs Assessment Update was completed and shared with the Board. Recommended projects resulting from the report would be addressed at a future Board meeting.

3. New Business

Next meeting will be at Tustin High School on January 9, 2013, at 6 p.m.

**Adjourn**

It was moved by Simon Russek, seconded by William Teter, and carried unanimously (COC Chairperson, Bruce Junor, left at 6:30 p.m. for an appointment), to adjourn the meeting at 6:45 p.m. The Citizens Oversight Committee adjourned and toured the Currie Middle School buildings to view the completed modernization project.