

**Tustin Unified School District
Measure G Citizens' Oversight Committee
And
Measure L Citizens' Oversight Committee
Joint Meeting**

MINUTES

January 11, 2012

Bruce Junor, Chairperson, called the regular meeting of the Citizens' Oversight Committee to order at 6:02 p.m., in the Board Conference Room, Tustin Unified School District, 300 South C Street, Tustin, CA.

Members Present

Bruce Junor (Chairperson)
William Teter (Vice Chairperson)
David Albus
Nancy Gran
George Jeffries (absent)
Simon Russek
Margaret Sepulveda

Staff Present

Tony Soria, Chief Financial Officer
Pete Burns, Senior Director, Maintenance, Operations, and Facilities
David Miranda, Manager, Facilities & Planning

Guests

Jim Walters led the Pledge of Allegiance to the Flag of the United States of America.

Public Comments

None

Adoption of the Agenda

It was moved by William Teter, seconded by Simon Russek, and carried unanimously to adopt the agenda.

Staff Presentation and Information

Tony Soria, Chief Financial Officer, shared an update to the City of Tustin lawsuit and noted that the City recently hired a new City Manager. The District is preparing for the

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court date of April 16, 2012, and even though the District has tried to connect with the City there has been no resolution to date. COC Chairperson, Bruce Junor, inquired about the legal fees and if they are still being paid out of the General Fund and staff confirmed that payment of legal fees remains the same. The Superintendent is scheduled to meet with the new City Manager soon.

General Functions Consent Item:

It was moved by Margie Sepulveda, seconded by William Teter, and carried unanimously, with David Albus abstaining, to adopt the Minutes of November 9, 2011.

Informational Items/Presentations:

1. Bond Program Expenditure Status Report (Measure G and Measure L)

David Miranda shared a modified format of the expenditure report which includes a budget summary report for each respective project without as much of the detailed notes that feed into the worksheets. He noted that the new format should be much easier to follow. The following information was then shared with the Committee:

- Tustin High School Science Center (Measure G) – project expenditure report is nearing completion with all commitments paid except for architectural and construction management close-out fees. Cost of the project was approximately \$11.6 million and is coming in under budget (between \$100,000-\$180,000).
- Tustin High School Sports Pavilion and Sitework (Measure G portion – Majority out of Measure L) - project is 75% completed, with 61% of the construction costs paid out and on schedule. COC Member, David Albus, inquired as to the construction cost vs. support categories noting a 20% differential in the categories which typically run closer together. David Miranda shared that additional preconstruction fees were realized on this project and are included in the support category, but will look into the costs and share an update at a future meeting.
- Foothill High School Event Center, Sitework, and Electrical (Measure L) – project is also about 75% completed, with 68% of the construction costs paid out. Cost of projects total approximately \$15 million. COC Member, David Albus, inquired as to percentage of change orders being in line with the percentage of work completed and requested the anticipated completion date. David Miranda stated that the project is scheduled for completion this May and noted that the budget summary report continues to reflect contingency categories that should cover any future change order work on the project. Mr. Miranda confirmed that the project has gone fairly well, change order work has fallen within the typical limits and has followed construction progress.

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- Tustin High School Pool Rehab/Science Demo/Electrical/HVAC 120-220 (Measure L) – the projects are about 97% completed and the cost of all four project components is roughly \$3.7 million. COC Chairperson, Bruce Junor, inquired as to whether the cost for the additional work on the pool is covered in the site’s allocation and reflected in the summary report. David Miranda shared that the total budget has increased by about \$124,000 and confirmed that the cost is reflected in the report. He further noted that the cost increase fits within the site’s Measure L allocation and should be covered by realized savings on the Tustin Science Center project. The pool is almost in operation, but still awaiting Health Department approval. The pool ladders were not ADA accessible and had to be replaced, with a cost replacement of \$9,000 for six ladders. A glass door was also installed in the pool office, as well as a score board with new electronic touch pads. COC Member, David Albus, shared that he took some pictures of the pool at the time of construction and was concerned with a one inch cement coping surrounding the deck which protrudes out and could become an issue in the future. Pete Burns requested that David Albus forward him the pictures for review.
- Hillview High School Tennis Courts/Athletic fields (Measure L) - favorable bid results were obtained which allowed the District to proceed with additional bid alternates and remain under budget. Demolition work has commenced and the project is scheduled for completion this summer.
- Middle School Activity Centers (Measure L) – the projects have been bid the current budget for the total project cost is approximately \$700,000 over budget. The trees at Utt Middle School have been removed for construction of their Activity Center. Columbus Tustin and Hewes Activity Centers are underway and the Currie Middle school groundbreaking will be held on January 12, 2012.

2. Districtwide Needs Assessment Update (Measure G and Measure L)

Tony Soria shared that the Board, Superintendent, and staff have been meeting to discuss updating the District’s facilities needs assessment to best identify and prioritize our current needs across the District. Interviews with four firms have taken place and staff along with a Board sub-committee will be touring school work from prospective new firms within a few weeks. A Board recommendation to begin the work will then follow and the assessment should be underway shortly.

3. Building Program/Project Update (Measure G and Measure L)

David Miranda distributed a handout to Committee members as a quick go-to sheet (to be posted on the web) with relevant details for projects in construction as well as future/upcoming projects. Staff briefly discussed various projects in the planning or design stage including: Currie modernization, District stadium upgrades, all-weather track and cafeteria remodel at Tustin High, and an all-weather track for Foothill High.

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The Board recently approved NTD Architecture to provide architectural services on the Tustin High School cafeteria remodel, which will be paid out of Measure L funds. The preliminary budget for this project is \$2 million.

4. Site Visit (Measure G and Measure L)

Tony Soria shared that the March 14, 2012, meeting will be held at Hewes Middle School. The May 9, 2012, meeting will be held at Currie Middle School.

5. New Business

COC Members requested that staff provide a short summary of Measure G and L project completions factoring dollars spent, i.e., state matching funds, bond disbursements, etc.

They also requested staff to look into some type of media/communication for the public, i.e., Tustin News, Facebook, twitter, etc., that could be utilized to share to the community how far the District has come in modernizing our school sites.

Adjourn

It was moved by Simon Russek, seconded by Nancy Gran, and carried unanimously, to adjourn the meeting at 7:10 p.m.